POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

COURSE DESCRIPTION CARD - SYLLABUS

Course name

English [N1IBiJ1>ANG3]

Course

Field of study Year/Semester

Safety and Quality Engineering 2/3

Area of study (specialization) Profile of study

general academic

Level of study Course offered in

first-cycle Polish

Form of study Requirements

elective part-time

Number of hours

Lecture Laboratory classes Other 0

0

Tutorials Projects/seminars

20

Number of credit points

3,00

Coordinators Lecturers

mgr Joanna Potrzebska joanna.potrzebska@put.poznan.pl

Prerequisites

1. Knowledge: The already acquired language competence compatible with level B1 (CEFR) 2. Skills: The ability to use vocabulary and grammatical structures required on the high school graduation exam with regard to productive and receptive skill 3. Social competencies: The ability to work individually and in a group; the ability to use various sources of information and reference work

Course objective

1. Advancing students' language competence towards at least level B2 (CEFR). 2. Development of the ability to use academic and field specific language effectively in both receptive and productive language skills. 3. Improving the ability to understand field specific texts. 4. Improving the ability to function effectively on an international market and on a daily basis.

Course-related learning outcomes

Knowledge:

The student

1. has knowledge of English grammar and vocabulary in the scope of Safety Engineering [K1 W09].

Skills:

The student

- 1. is able to present and debate (using appropriately selected means) a problem within the framework of Safety Engineering [K1_U09].
- 2. is able to prepare in English language a well documented paper on issues in the field of Safety Engineering at the B2 level of the Common European Framework of Reference for Languages [K1_U10].

Social competences:

The student

1. is aware of business ethics and cultural differences [K1 K06].

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

- •Formative assessment: current assessment during classes, presentations, speeches, tests, essays and online quizes
- •Summative assessment: credit (student receives a pass after obtaining 51% of points)

Programme content

Business English: working-life, employment, management of people and operations, business and tech trends, teamwork, soft skills for professional life, managerial skills

Course topics

Logistics

- Supply chain
- Handling orders
- Reporting problems
- Operations management

Presentations

- Structure of a presentation
- Useful vocabulary
- Visual aids

Manufacturing

- Manufacturing philosophies
- Lean manufacturing
- Toyota way

Teaching methods

- 1. Work with textbook
- 2. Online articles
- 3. Problem solving methods (case study, brain- storming, role play, SWOT, language games)
- 4.Practical exercises (grammar -translation exercises, lexical exercises, listening comprehension, reading comprehension, essay writing, presentations, descriptions)
- 5. Discussion (oxford debates, dialogues in pairs)
- 6. Drama, film

Bibliography

Basic:

Hughes, J. / Naunton J. 2012. Business Result DVD Edition: Intermediate. Oxford University Press. Hughes, J. / Naunton J. 2012. Business Result - Skills for Business Studies (Skills). Oxford University Press.

Additional:

Hanf, B. 2001. Angielski w Technice. LektorKlett.

Grzegożek, M. / Starmach, I. 2004. English for Environmental Engineering. Politechnika Krakowska. Kucharska-Raczunas, A. / Maciejewska, J. 2009. English for Mathematics. Politechnika Gdańska. Cook R. / Pedretti M. 2008. Success with BEC. Summertown Publishing.

Breakdown of average student's workload

	Hours	ECTS
Total workload	60	3,00
Classes requiring direct contact with the teacher	20	1,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	40	2,00